



NADRA/PMO/93

Tuesday, July 13, 2021

## MINUTES OF MEETING

Reference:

Letter No.

NCB/TDP-REN/SO/01/93

Date of Meeting

July 12, 2021

Location

Projects Directorate Office G-10

Subject/Agenda

Pre-bid Meeting for Renovation of 10 CFCs

Project Name

FATA TDP-ERP Project

Purpose of Meeting

Any Other Agenda

Meeting called by

Procurement Consultant

Meeting chaired by

Procurement Consultant

### LIST OF PARTICIPANTS

No.	Name	Designation	Organization
I.	Fahad Zubair	Procurement Consultant TDP-ERP	NADRA
II.	Muhammad Usman		M.K Design
III.	Sher Khan		Worker Engineering



**GOVERNMENT OF PAKISTAN,  
MINISTRY OF INTERIOR  
NATIONAL DATABASE AND REGISTRATION AUTHORITY (NADRA)  
(PROJECT DIRECTORATE, PMO)**



1. The following agenda items were discussed:

No.	Query	Response
I.	Is there running bill option available	Payment will be made within 30 days after acceptance. No running bill will be given.
II.	Soft copy BOQ will be provided for inserting rates?	Yes.
III.	Who will provide electricity and water at site?	The vendor will be responsible for water and electricity during work.
IV.	What is the mechanism for advance payment?	Advance payment of 10% will be issued after submission of Bank Guarantee of the same amount.
V.	In electrical work, is ducting required or piping?	Ducting is required on all CFC sites with electrification.
VI.	What will be the thickness of walls required in CFCs.	Boundary walls must be 9 inch thick and walls inside will be 4 inch thick. This shall be applied to all CFC sites.
VII.	The bid is single stage?	Single stage one envelop bidding procedure is adopted for this activity. The same will be practiced.

2. The meeting was concluded by the chair with good wishes.

(Fahad Zubair)  
**Procurement Consultant  
FATA TDP-ERP**

**To: All Participants and purchasers of bidding documents.**